



Patient Comfort & Kindness Fund

What is the Patient Comfort & Kindness Fund?

Increasingly, our Foundation is receiving requests from departments within the Hospital for grants that help to comfort and care for the patients we are honoured to serve. Based on this growing demand, St. Joseph's Healthcare Foundation created the Patient Comfort & Kindness Fund. The Fund will be used to support specific projects within St. Joseph's Healthcare Hamilton that have a direct impact on the comfort and care of patients and which are not currently covered by the Hospital's operating budget.

Application Guidelines:

- **One application per department per campus.** (e.g. the Dialysis Unit at the Charlton Campus, Six Nations and King Campus may ALL apply for funding)
- Requests for patient comfort fund grants cannot exceed \$5,000.
- Should your project require gift cards, additional reporting may be required.
- Requests should have a direct impact on the comfort and care of patients at St. Joseph's Healthcare Hamilton and should be for projects that are not funded through operating budgets.
- Departments with outstanding impact reports from previous granting periods may be ineligible for funding.
- Thanks to The Ever Hopeful Fund's generous contribution of \$200,000 for this granting period, we'll be able to fund even more!

Application & Granting Process:

- To request a grant from the Patient Comfort & Kindness Fund, departments are asked to complete the attached application form and have it approved by both their clinical director **and** vice-president.
- We encourage applicants to submit the file electronically via email when sending to their clinical director and vice-president
- Forms may be submitted to joey@stjoesfoundation.ca or via mail to the Foundation by August 2, 2024.
- The application window will be open once annually, in the spring/summer.
- Successful applicants will be notified and funds will be disbursed in the fall of the same year.
- Requests to the Patient Comfort & Kindness Fund will be reviewed and selected by the Foundation's Executive Team and/or Board of Directors in consultation with Hospital Leadership.
- The Foundation reserves the right to request more information about a grant application prior to making a decision.
- Successful applicants must also submit an impact report in the spring of the following year to be eligible for future grants.



Patient Comfort & Kindness Fund
Application Deadline: August 2, 2024

Date of Application: _____

Applicant Name: _____

Title of Applicant: _____

Department: _____

Campus: _____

Phone #/Ext: _____

Email Address: _____

Amount Requested \$: _____

Budget Breakdown \$ (e.g. personnel, supplies, equipment, services, rentals, etc):

_____	_____	_____
_____	_____	_____

Project Description/Funding Request:

Describe the Impact of this Grant on the Lives of the Patients/Clients you Serve:

Clinical Director Name: _____

Vice President Name: _____

Clinical Director Email: _____

Vice President Email: _____

Clinical Director Signature: _____

Vice President Signature: _____

Please have this application form signed by your Clinical Director **and** Vice-President prior to submitting to St. Joseph's Healthcare Foundation via email to joey@stjoesfoundation.ca or mail to St. Joseph's Healthcare Foundation c/o Patient Comfort & Kindness Fund, 224 James Street South, Hamilton ON L8P 3A9.